



Registration Guide: Using Stem Wizard



District 13 Science Day
March 5, 2016



STEM WIZARD

- *NEW and IMPROVED* Registration for 2016 District 13 Science Day at the University of Mount Union
- Streamlines District and State Science Fair Registration
- **One Stop Shop** for Students, Judges, & Volunteers
- **All Required Forms** accessible on Stem Wizard
 - No Guesswork
 - Submittal through online upload

STEM WIZARD SCIENCE FAIR MANAGEMENT SOFTWARE HANDLES IT ALL!



Online Registration

Register through an online portal and automatically create accounts for the judges, students, teachers, and volunteers. Once those accounts are complete, they can manage rosters and student projects.



Fair Dashboard

Define clear deadlines by creating milestones and setting automatic reminders. Track progress and approve uploaded student work while managing all research paperwork online.



Form Management

Our science fair software allows you to manage, review, and approve all student forms online and make it easy for your reviewing committees.



Judge Management

Cater to your volunteers by streamlining the judging process. Easily assign judges based on schedules, preferred categories, and expertise level.



Award Management

Create custom awards for your fair and easily determine winners based on the judges decision. Quickly run reports to prepare for the award ceremony.



Custom Reports

Create custom reports based on scores, categories, projects, or participants. Download, email, or print reports with the click of a button.



Category Management

Create custom or ISEF categories to assign to each project. Easily manage workflow and judge assignment.



Custom Milestones

Define milestones to help students keep their science fair project on schedule.

Teacher, Student, Judge, & Parent Resources

- <http://www.stemwizard.com/resources/>
 - Guide for Teachers
 - <http://www.stemwizard.com/wp-content/uploads/2015/07/GuideTeachers.pdf>
 - Guide for Students
 - <http://www.stemwizard.com/wp-content/uploads/2015/07/GuideStudents.pdf>
 - Guide for Judges
 - <http://www.stemwizard.com/wp-content/uploads/2015/07/GuideJudges.pdf>
 - Guide for Parents
 - <http://www.stemwizard.com/wp-content/uploads/2015/07/GuideParents.pdf>



Step by Step Guide to STUDENT REGISTRATION

- Web Address:
 - https://oasd13.stemwizard.com/public_site/site/

The image shows a screenshot of a web browser displaying the STEM Wizard website. The browser's address bar shows the URL https://oasd13.stemwizard.com/public_site/site/, which is circled in red. The website's navigation menu includes links for Home, Registration, and Login, with 'Registration' circled in red. The main content area features a banner for '103 DAYS UNTIL THE FAIR!' and a large graphic for 'THE OHIO ACADEMY OF SCIENCE' (founded 1891) with the STEM Wizard logo. Below this is a yellow banner for 'OAS DISTRICT 13 SCIENCE DAY'. A bottom navigation bar contains 'About the Academy' and a blue button that says 'PLEASE DONATE NOW AND HELP SUPPORT THE STUDENTS'. A zoom level of 100% is visible in the bottom right corner.

103 DAYS UNTIL THE FAIR!

THE OHIO ACADEMY OF SCIENCE
1891
Powered by STEM WIZARD

OAS DISTRICT 13 SCIENCE DAY

Registration

Student
Judge
Volunteer

PLEASE DONATE NOW AND HELP SUPPORT THE STUDENTS



Step by Step Guide to STUDENT REGISTRATION

- Student Registration

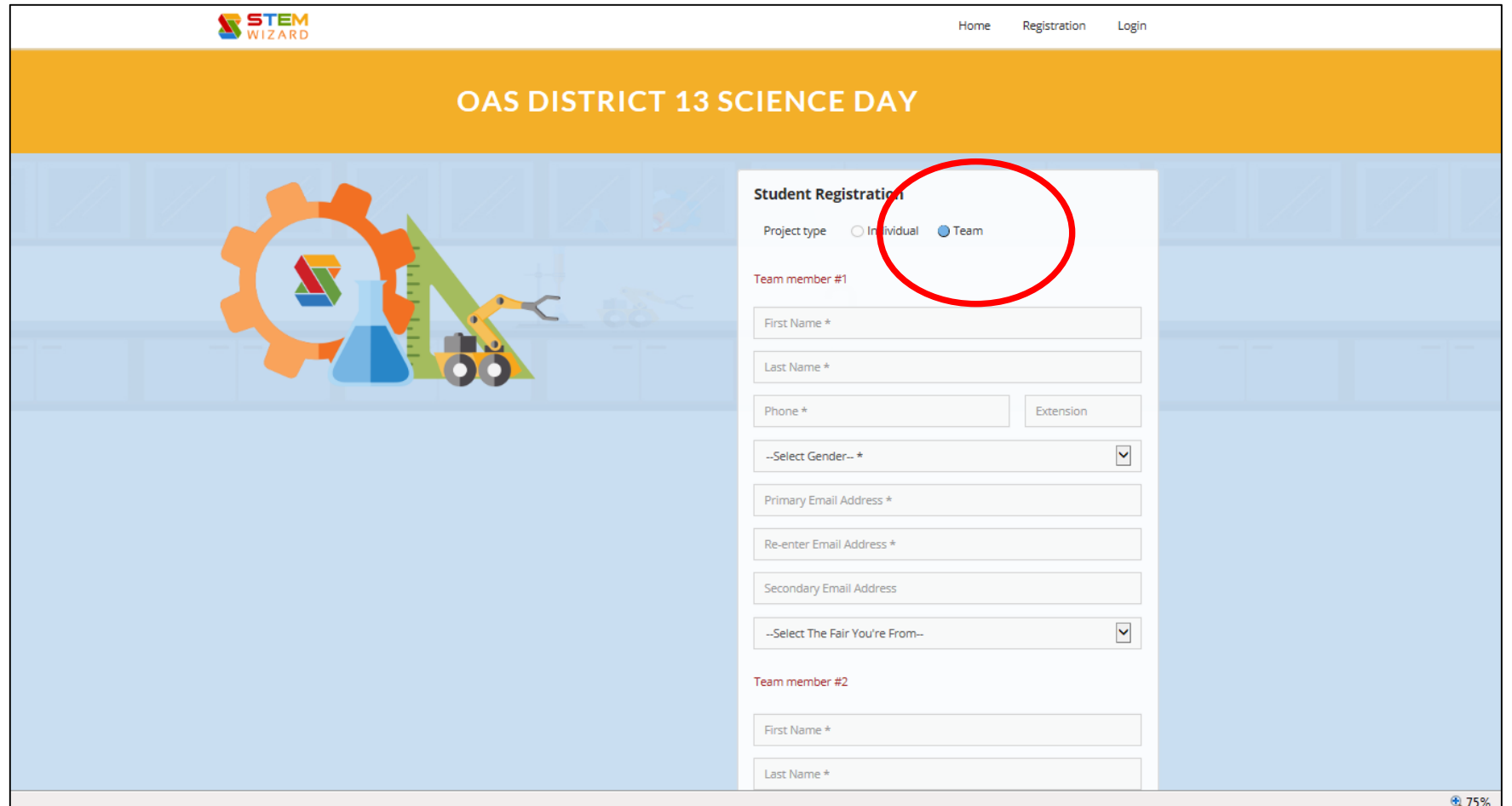
- Project Type
 - **INDIVIDUAL** or Team
- First Name
- Last Name
- Phone Number
- Select Gender
- Primary Email Address (Student or Parent)
- Secondary Email Address (Teacher)
- Select The Fair You're From (School)
- Account Information (Student Specific)
- Allow STEM Wizard to send SMS/text messages to the phone number provided above (optional)
- Read Privacy Policy & Check Box (required)
- SUBMIT

The screenshot shows a web browser window with the URL https://oas13.stemwizard.com/public_site/add_student. The page header includes the STEM WIZARD logo and navigation links for Home, Registration, and Login. A yellow banner at the top reads "OAS DISTRICT 13 SCIENCE DAY". Below the banner is a graphic featuring a gear, a beaker, a ruler, and a robot arm. The main content area contains a "Student Registration" form, which is circled in red. The form includes the following fields and options:

- Project type: Individual Team
- First Name *
- Last Name *
- Phone * and Extension
- Select Gender-- * (dropdown menu)
- Primary Email Address *
- Re-enter Email Address *
- Secondary Email Address
- Select The Fair You're From-- (dropdown menu)

Step by Step Guide to STUDENT REGISTRATION

- **TEAM** Registration – Up to 3 Team Members
 - First Team Member selects School (all members should be from same school)
 - Only 1 Username and Password



STEM WIZARD

Home Registration Login

OAS DISTRICT 13 SCIENCE DAY

Student Registration

Project type Individual Team

Team member #1

First Name *

Last Name *

Phone * Extension

--Select Gender-- *

Primary Email Address *

Re-enter Email Address *

Secondary Email Address

--Select The Fair You're From--

Team member #2

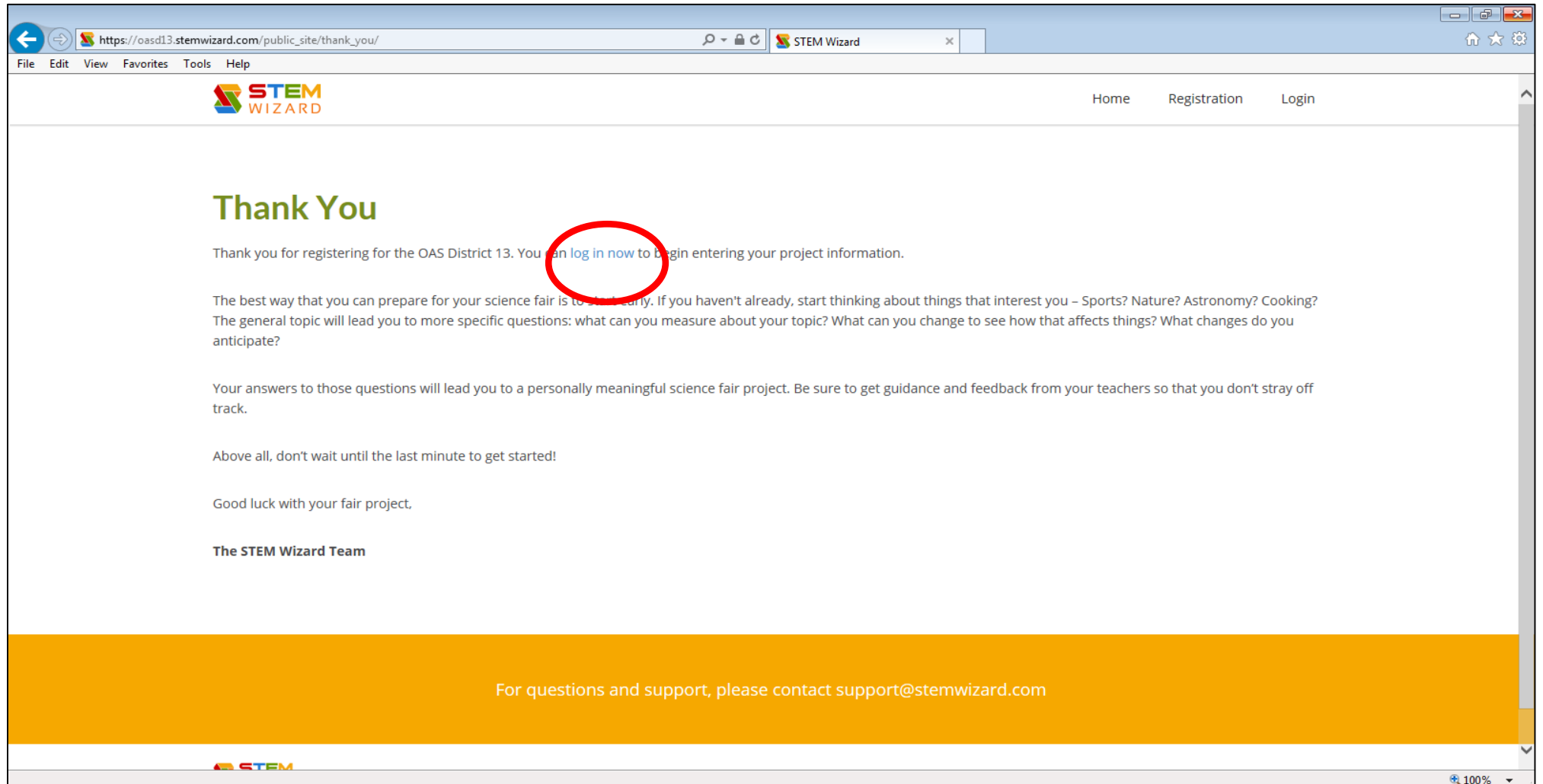
First Name *

Last Name *

75%

Step by Step Guide to STUDENT REGISTRATION

- Once Student has Successfully Registered – LOG IN

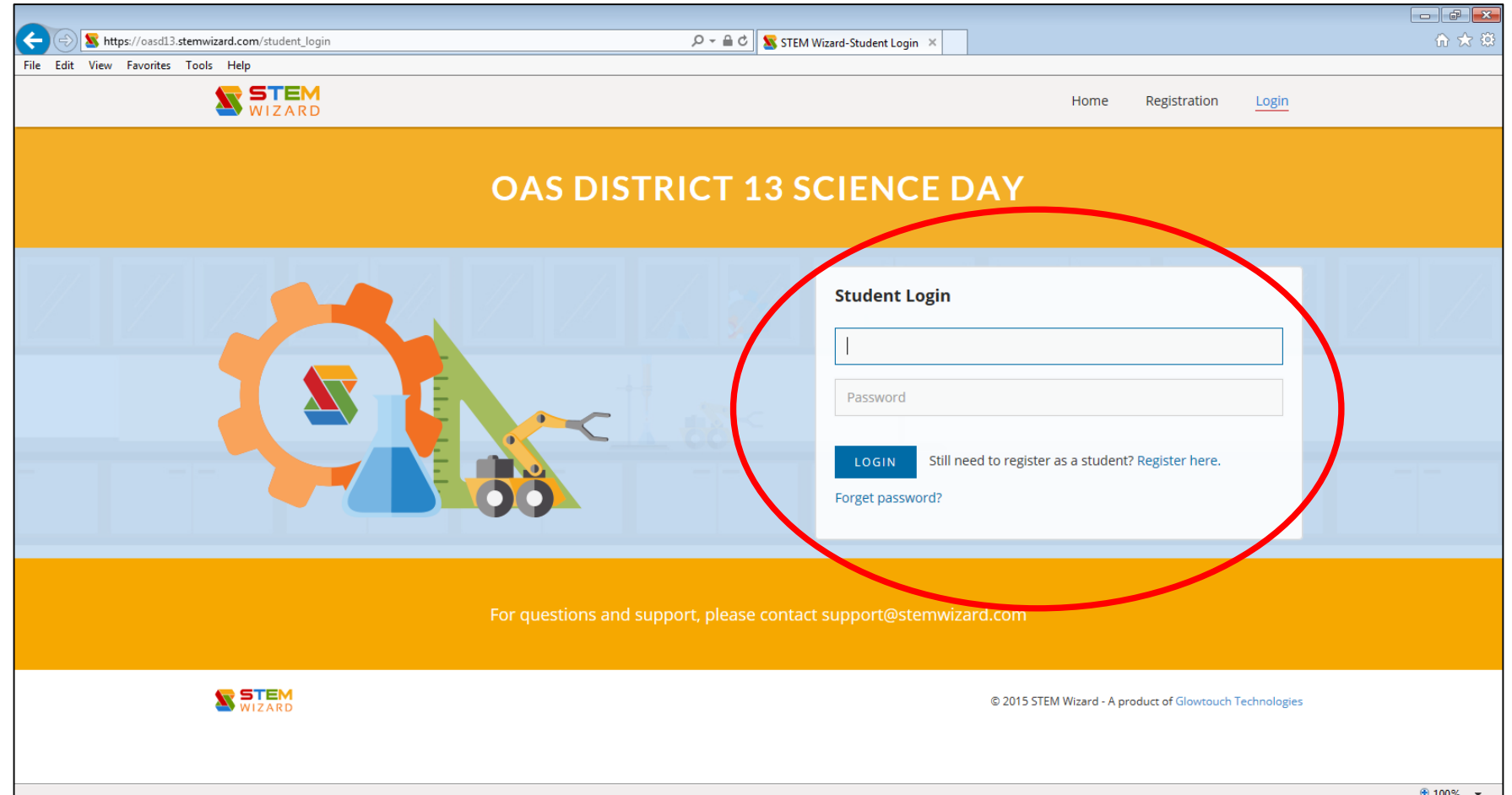


The screenshot shows a web browser window with the URL https://oasd13.stemwizard.com/public_site/thank_you/. The page features the STEM Wizard logo in the top left and navigation links for Home, Registration, and Login in the top right. The main content area has a large green heading "Thank You" followed by the text: "Thank you for registering for the OAS District 13. You can [log in now](#) to begin entering your project information." The "log in now" link is circled in red. Below this, there are three paragraphs of text providing instructions and encouragement for the student's science fair project. The page concludes with the text "The STEM Wizard Team" and a footer with contact information: "For questions and support, please contact support@stemwizard.com".



Step by Step Guide to STUDENT REGISTRATION

- Log-in Page
 - Enter Username & Password
 - LOGIN



The screenshot shows a web browser window with the URL https://oasd13.stemwizard.com/student_login. The page features the STEM WIZARD logo in the top left and navigation links for Home, Registration, and Login in the top right. A large orange banner at the top reads "OAS DISTRICT 13 SCIENCE DAY". Below this is a blue background with a collage of STEM-related icons: a gear, a beaker, a green ramp, and a yellow robotic arm. On the right side, a white "Student Login" form is highlighted with a red circle. The form contains two input fields: one for the username and one for the password. Below the fields is a blue "LOGIN" button and a link that says "Still need to register as a student? Register here." There is also a "Forget password?" link. At the bottom of the page, there is a footer with the STEM WIZARD logo, the text "For questions and support, please contact support@stemwizard.com", and a copyright notice: "© 2015 STEM Wizard - A product of Glowtouch Technologies". The browser's address bar and status bar are also visible.

Step by Step Guide to STUDENT REGISTRATION

- Student Page

- First Milestone - **Project Information**

Project Information [EDIT](#)

Project Name*

Category*

--Select Category--

Note: Category assignments may be changed by your teacher or fair administrator.

Grade*

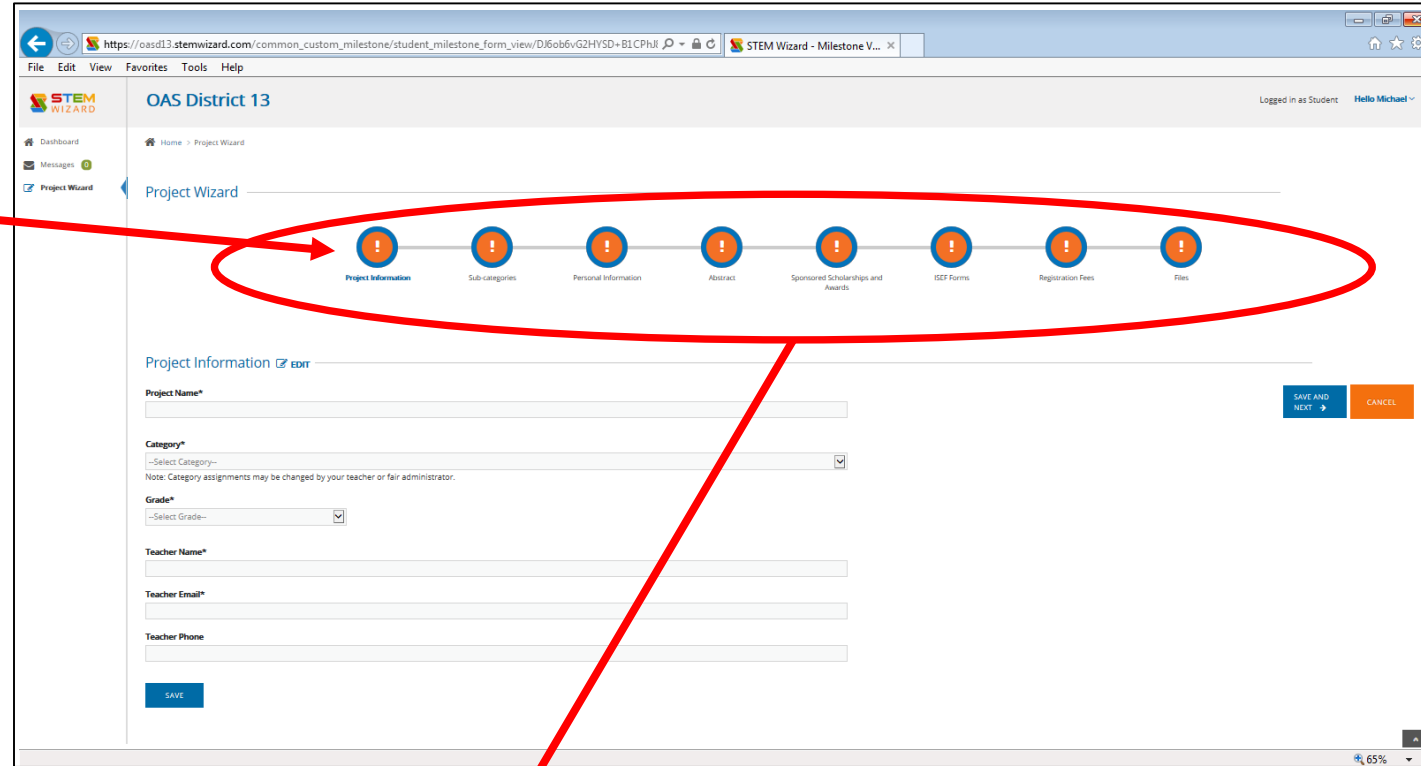
--Select Grade--

Teacher Name*

Teacher Email*

Teacher Phone

SAVE

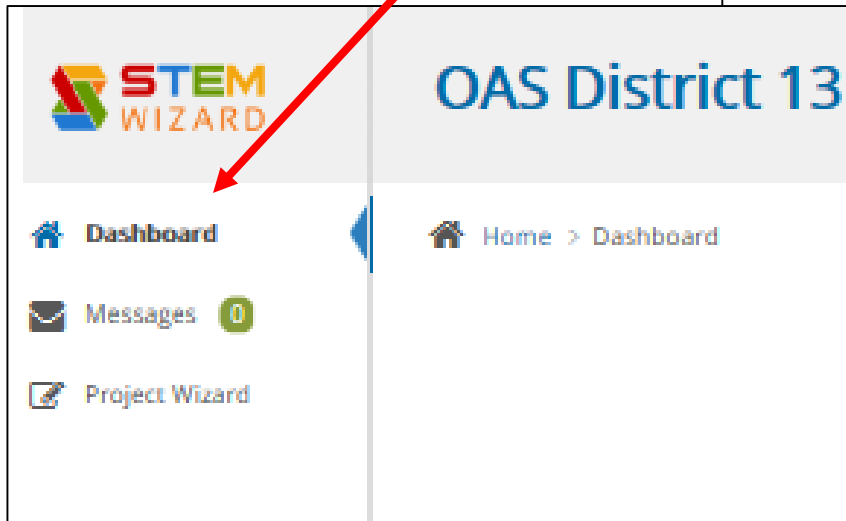
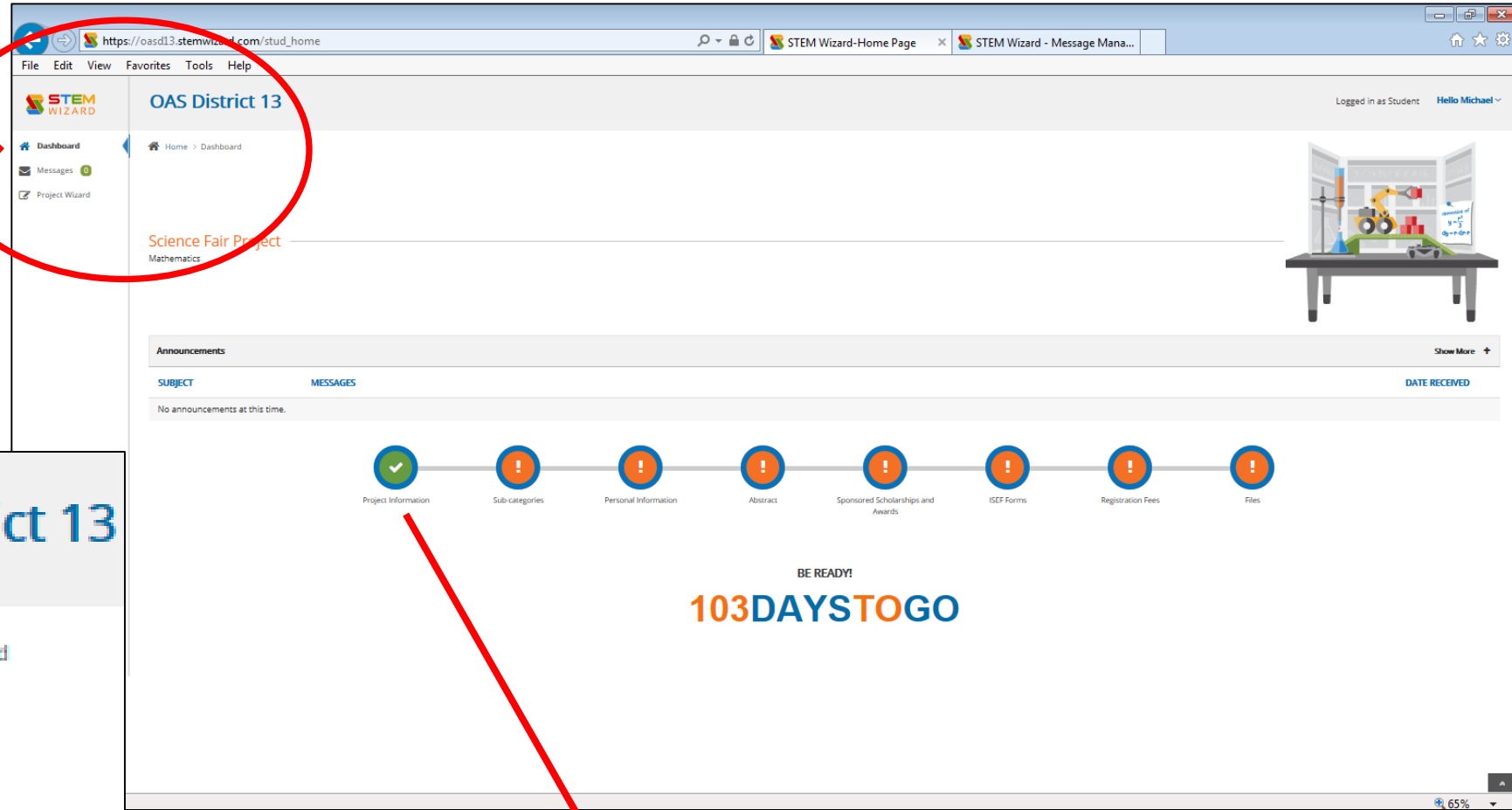


MILESTONES – All Required Information/Forms that need to be completed for Registration Process (once completed they will appear GREEN with a CHECK MARK).

Step by Step Guide to STUDENT REGISTRATION

- Dashboard

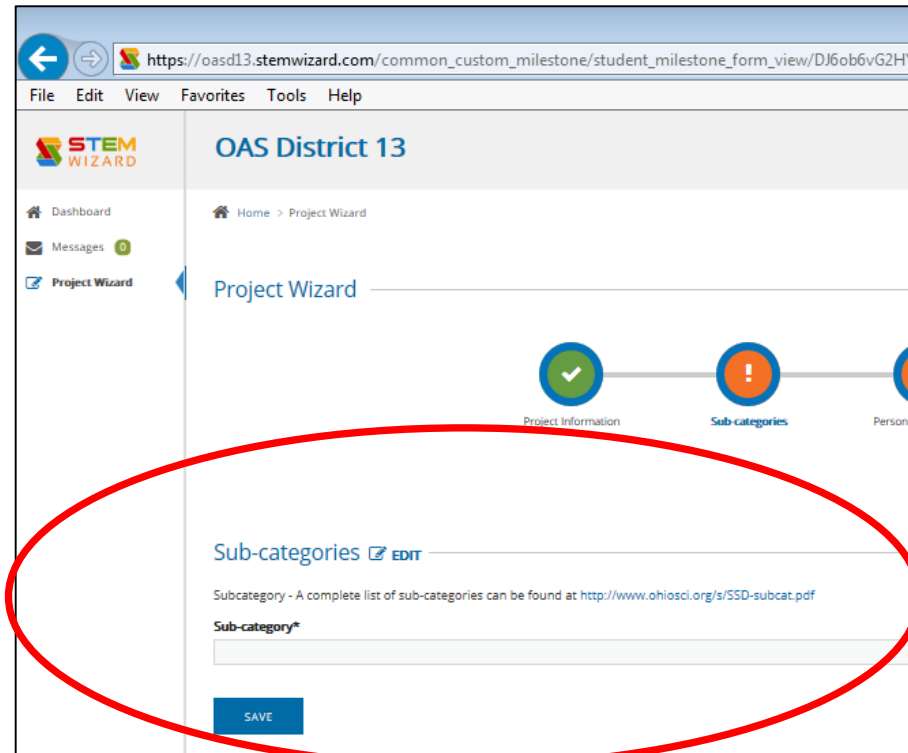
- Check Status anytime throughout process
- Contains Milestones



MILESTONE Status: Once Project Information is completed it will appear GREEN with a CHECK MARK!

Step by Step Guide to STUDENT REGISTRATION

- Next Milestone - **Subcategories**
 - Find Category & Choose proper subcategory
(<http://www.ohiosci.org/s/SSD-subcat.pdf>)
 - Enter Code in Space provided, Click SAVE

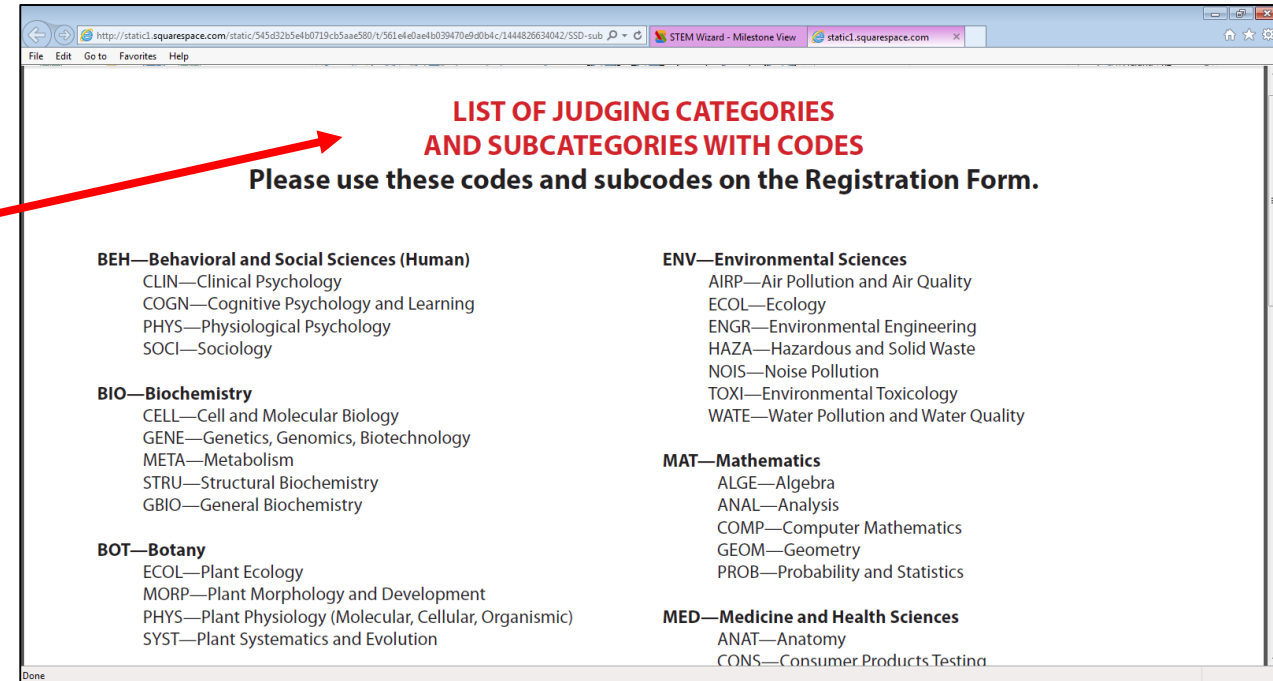


Sub-categories [edit](#)

Subcategory - A complete list of sub-categories can be found at <http://www.ohiosci.org/s/SSD-subcat.pdf>

Sub-category*

SAVE



LIST OF JUDGING CATEGORIES AND SUBCATEGORIES WITH CODES

Please use these codes and subcodes on the Registration Form.

BEH—Behavioral and Social Sciences (Human) CLIN—Clinical Psychology COGN—Cognitive Psychology and Learning PHYS—Physiological Psychology SOC—Sociology	ENV—Environmental Sciences AIRP—Air Pollution and Air Quality ECOL—Ecology ENGR—Environmental Engineering HAZA—Hazardous and Solid Waste NOIS—Noise Pollution TOXI—Environmental Toxicology WATE—Water Pollution and Water Quality
BIO—Biochemistry CELL—Cell and Molecular Biology GENE—Genetics, Genomics, Biotechnology META—Metabolism STRU—Structural Biochemistry GBIO—General Biochemistry	MAT—Mathematics ALGE—Algebra ANAL—Analysis COMP—Computer Mathematics GEOM—Geometry PROB—Probability and Statistics
BOT—Botany ECOL—Plant Ecology MORP—Plant Morphology and Development PHYS—Plant Physiology (Molecular, Cellular, Organismic) SYST—Plant Systematics and Evolution	MED—Medicine and Health Sciences ANAT—Anatomy CONS—Consumer Products Testing

Step by Step Guide to STUDENT REGISTRATION

- Next Milestone **Personal Information**
 - Enter Information, Click SAVE

Personal Information [✎](#) [EDIT](#)

Have you participated in State Science Day in previous year(s)?*

--Select--

Current Grade*

--Select--

Address*

Address 2

City*

County*

State*

Zip*

SAVE

Step by Step Guide to STUDENT REGISTRATION

- Next Milestone – **Abstract**
 - Type in Abstract in space provided
 - Click SAVE ABSTRACT
 - You may View and Print

Abstract [EDIT](#)

Enter your project's abstract. The abstract should include a brief description of the following:

- a) purpose of the experiment
- b) procedure
- c) data
- d) conclusions

This information may be used in judge packets and other information to provide basic information about your project.

Word Count:

[SAVE ABSTRACT](#) [VIEW IN PRINTABLE WINDOW](#)

Step by Step Guide to STUDENT REGISTRATION

- Next Milestone – **ISEF Forms**

- Click ISEF Rules Wizard to determine what forms are needed!

ISEF Forms

Select the ISEF forms for your project. For help determining which forms you need, please use the [ISEF Rules Wizard](#). Additionally, you may add a link to the rules wizard results page by copying and pasting the URL from your browser into the box below.

1 - Checklist for Adult Sponsor

1a - Student Checklist

1b - Approval Form

1c - Regulated Research Institutional or Industrial Setting Form

2 - Qualified Scientist Form

3 - Risk Assessment Form

4 - Human Participants Form

5a - Vertebrate Animal Form (SRC approval required)

5b - Vertebrate Animal Form (IACUC approval required)

6a - Potentially Hazardous Biological Agents Risk Assessment Form

6b - Human and Vertebrate Animal Tissue Form

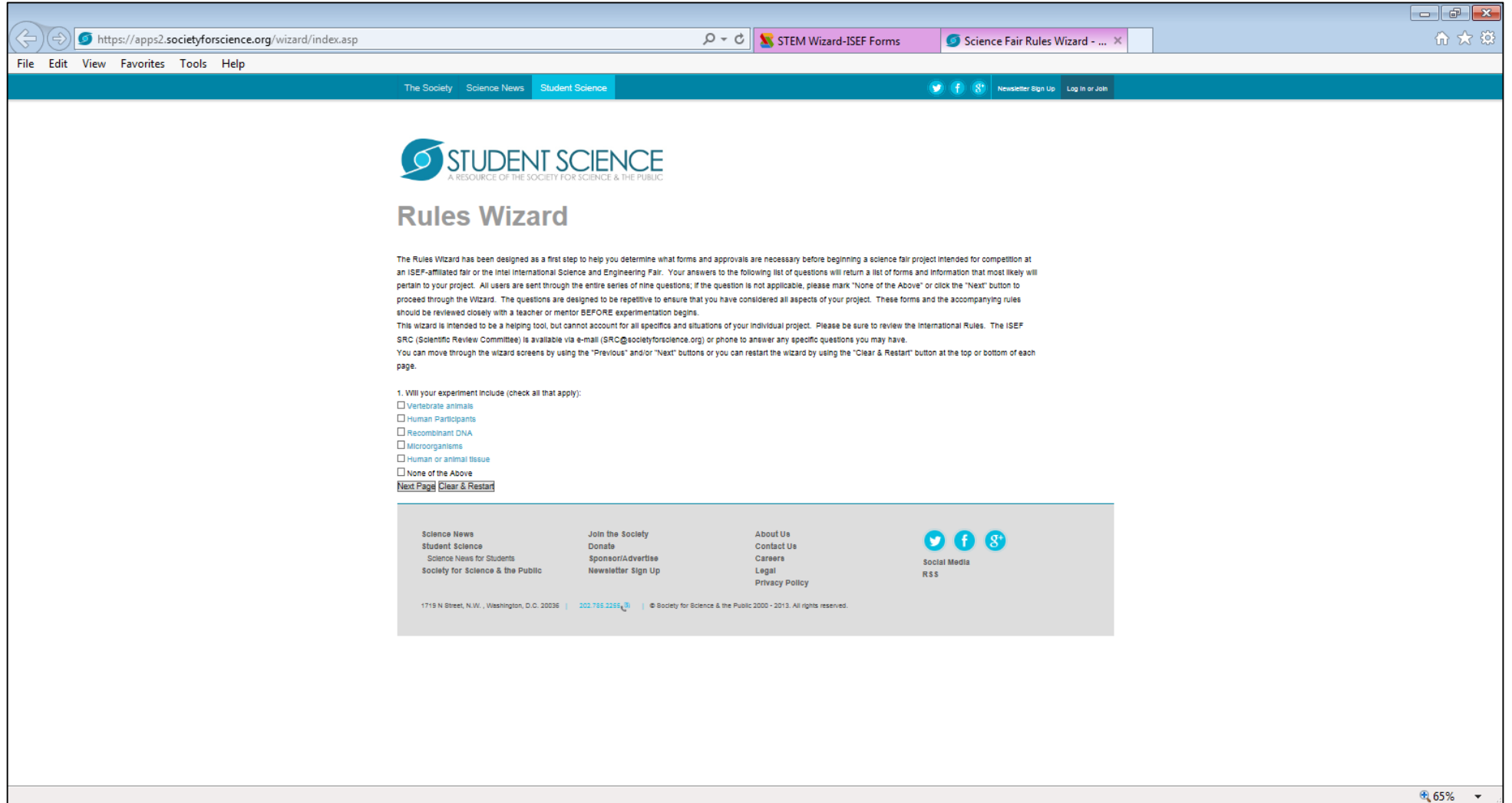
7 - Continuation/Research Progression Projects Form

Optional ISEF Wizard URL:

ISEF FORM	FORM STATUS	TEMPLATE	FILE NAME	UPLOAD DATE	UPLOADED BY	ACTION
1	NOT SUBMITTED	⊕				--Select--
1a	NOT SUBMITTED	⊕				--Select--
1b	NOT SUBMITTED	⊕				--Select--

Step by Step Guide to STUDENT REGISTRATION

- **ISEF Forms** continued – RULES WIZARD
 - Answer all Questions



The screenshot shows a web browser window displaying the "Rules Wizard" page on the website <https://apps2.societyforscience.org/wizard/index.asp>. The page features the "STUDENT SCIENCE" logo, which is a resource of the Society for Science & the Public. The main heading is "Rules Wizard".

The page contains the following text:

The Rules Wizard has been designed as a first step to help you determine what forms and approvals are necessary before beginning a science fair project intended for competition at an ISEF-affiliated fair or the Intel International Science and Engineering Fair. Your answers to the following list of questions will return a list of forms and information that most likely will pertain to your project. All users are sent through the entire series of nine questions; if the question is not applicable, please mark "None of the Above" or click the "Next" button to proceed through the Wizard. The questions are designed to be repetitive to ensure that you have considered all aspects of your project. These forms and the accompanying rules should be reviewed closely with a teacher or mentor BEFORE experimentation begins. This wizard is intended to be a helping tool, but cannot account for all specifics and situations of your individual project. Please be sure to review the International Rules. The ISEF SRC (Scientific Review Committee) is available via e-mail (SRC@societyforscience.org) or phone to answer any specific questions you may have. You can move through the wizard screens by using the "Previous" and/or "Next" buttons or you can restart the wizard by using the "Clear & Restart" button at the top or bottom of each page.

1. Will your experiment include (check all that apply):

- Vertebrate animals
- Human Participants
- Recombinant DNA
- Microorganisms
- Human or animal tissue
- None of the Above

Navigation buttons: [Next Page](#) [Clear & Restart](#)

The footer contains the following information:

- Science News
- Student Science
- Science News for Students
- Society for Science & the Public
- 1719 N Street, N.W., Washington, D.C. 20036 | [202.758.2264](tel:202.758.2264) | © Society for Science & the Public 2000 - 2013. All rights reserved.
- Join the Society
- Donate
- Sponsor/Advertise
- Newsletter Sign Up
- About Us
- Contact Us
- Careers
- Legal
- Privacy Policy
- Social Media
- RSS



Step by Step Guide to STUDENT REGISTRATION

- **ISEF Forms** continued – RULES WIZARD

- After you know what forms are required check the boxes (example below – 1c, 3, 4)
- Click APPLY (this will populate the Templates below – see next slide)

Select the ISEF forms for your project. For help determining which forms you need, please use the [ISEF Rules Wizard](#).

Additionally, you may add a link to the rules wizard results page by copying and pasting the URL from your browser into the box below.

← PREV NEXT →

- 1 - Checklist for Adult Sponsor
- 1a - Student Checklist
- 1b - Approval Form
- 1c - Regulated Research Institutional or Industrial Setting Form
- 2 - Qualified Scientist Form
- 3 - Risk Assessment Form
- 4 - Human Participants Form
- 5 - Vertebrate Animal Form (SRC approval required)
- 5b - Vertebrate Animal Form (IACUC approval required)
- 6a - Potentially Hazardous Biological Agents Risk Assessment Form
- 6b - Human and Vertebrate Animal Tissue Form
- 7 - Continuation/Research Progression Projects Form

Optional ISEF Wizard URL:

ISEF FORM	FORM STATUS	TEMPLATE	FILE NAME	UPLOAD DATE	UPLOADED BY	ACTION
1	NOT SUBMITTED	📄				--Select--
1a	NOT SUBMITTED	📄				--Select--

Step by Step Guide to STUDENT REGISTRATION

- **ISEF Forms** continued – RULES WIZARD
 - After you click APPLY the templates appear in the List

ISEF Forms

Select the ISEF forms for your project. For help determining which forms you need, please use the [ISEF Rules Wizard](#).

Additionally, you may add a link to the rules wizard results page by copying and pasting the URL from your browser into the box below.

← PREV NEXT →

1 - Checklist for Adult Sponsor 4 - Human Participants Form

1a - Student Checklist 5a - Vertebrate Animal Form (SRC approval required)

1b - Approval Form 5b - Vertebrate Animal Form (IACUC approval required)

1c - Regulated Research Institutional or Industrial Setting Form 6a - Potentially Hazardous Biological Agents Risk Assessment Form

2 - Qualified Scientist Form 6b - Human and Vertebrate Animal Tissue Form

3 - Risk Assessment Form 7 - Continuation/Research Progression Projects Form

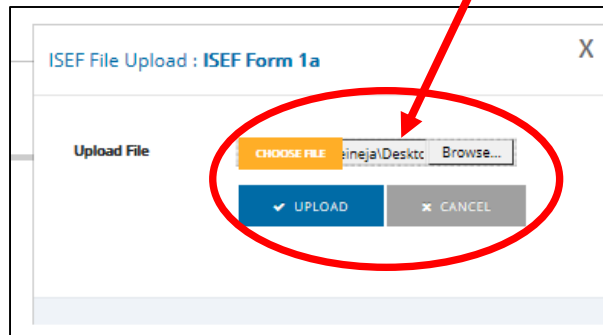
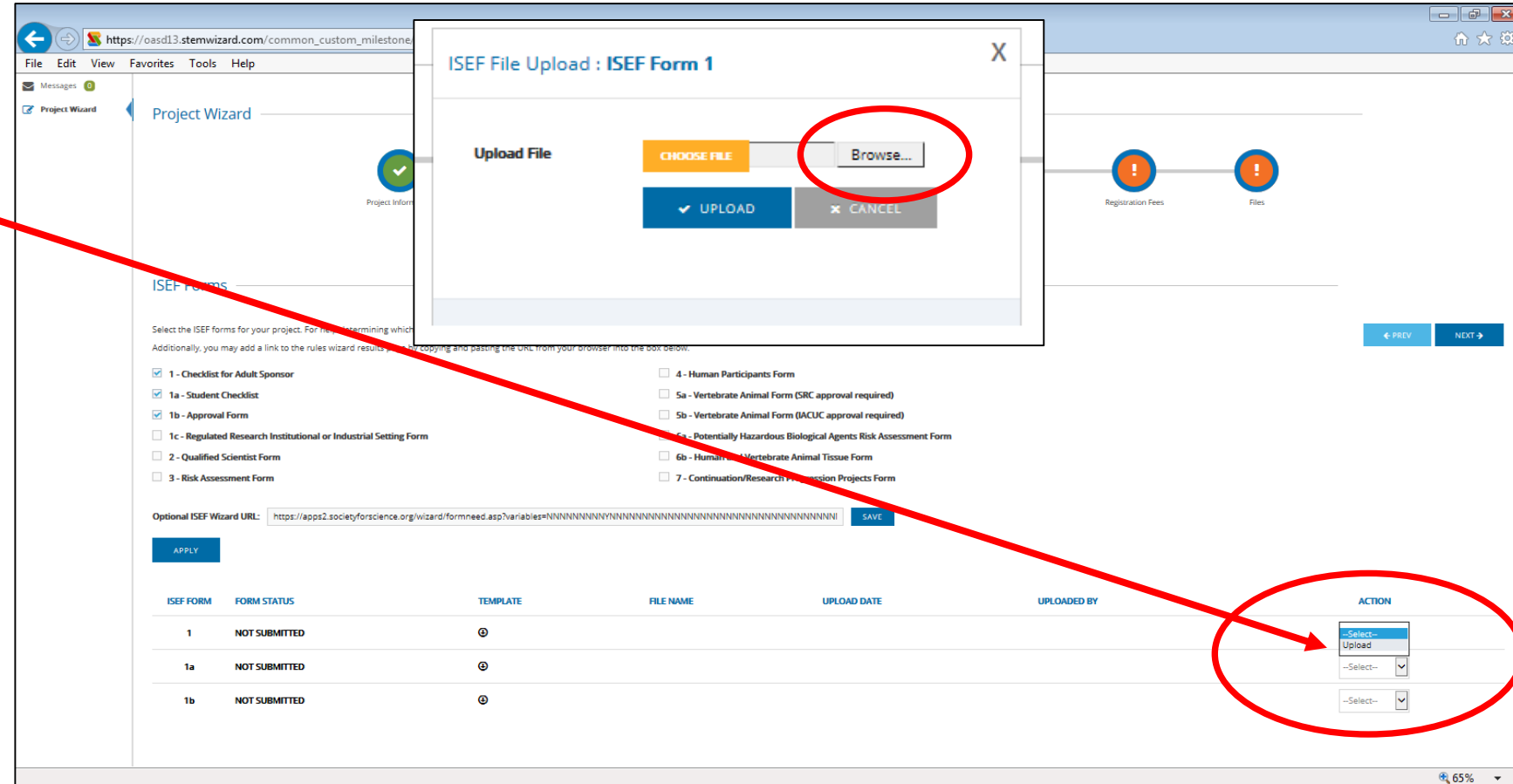
Optional ISEF Wizard URL:

ISEF FORM	FORM STATUS	TEMPLATE	FILE NAME	UPLOAD DATE	UPLOADED BY	ACTION
1	NOT SUBMITTED	⊕				--Select--
1a	NOT SUBMITTED	⊕				--Select--
1b	NOT SUBMITTED	⊕				--Select--
1c	NOT SUBMITTED	⊕				--Select--
3	NOT SUBMITTED	⊕				--Select--
4	NOT SUBMITTED	⊕				--Select--

Step by Step Guide to STUDENT REGISTRATION

- Upload Completed Forms

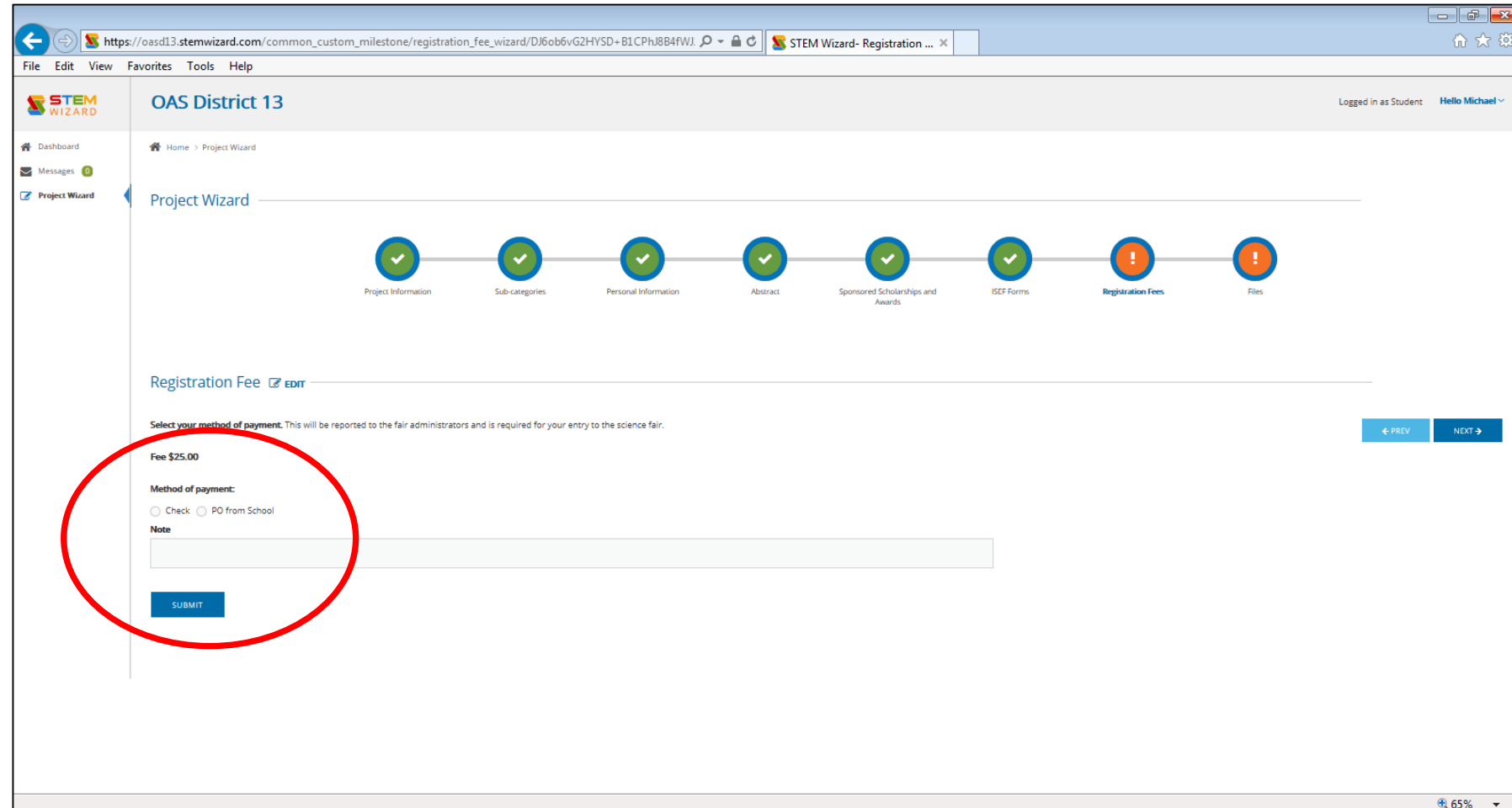
- Under **Action** Click UPLOAD – ISEF File Upload Box will Appear above
- Click Browse
- Select form (Open)
- Link will appear in the Choose File Box
- Click UPLOAD



Step by Step Guide to STUDENT REGISTRATION

- Next Milestone – **Registration Fee** (\$25.00)
 - Select Check or PO from School
 - Click SUBMIT

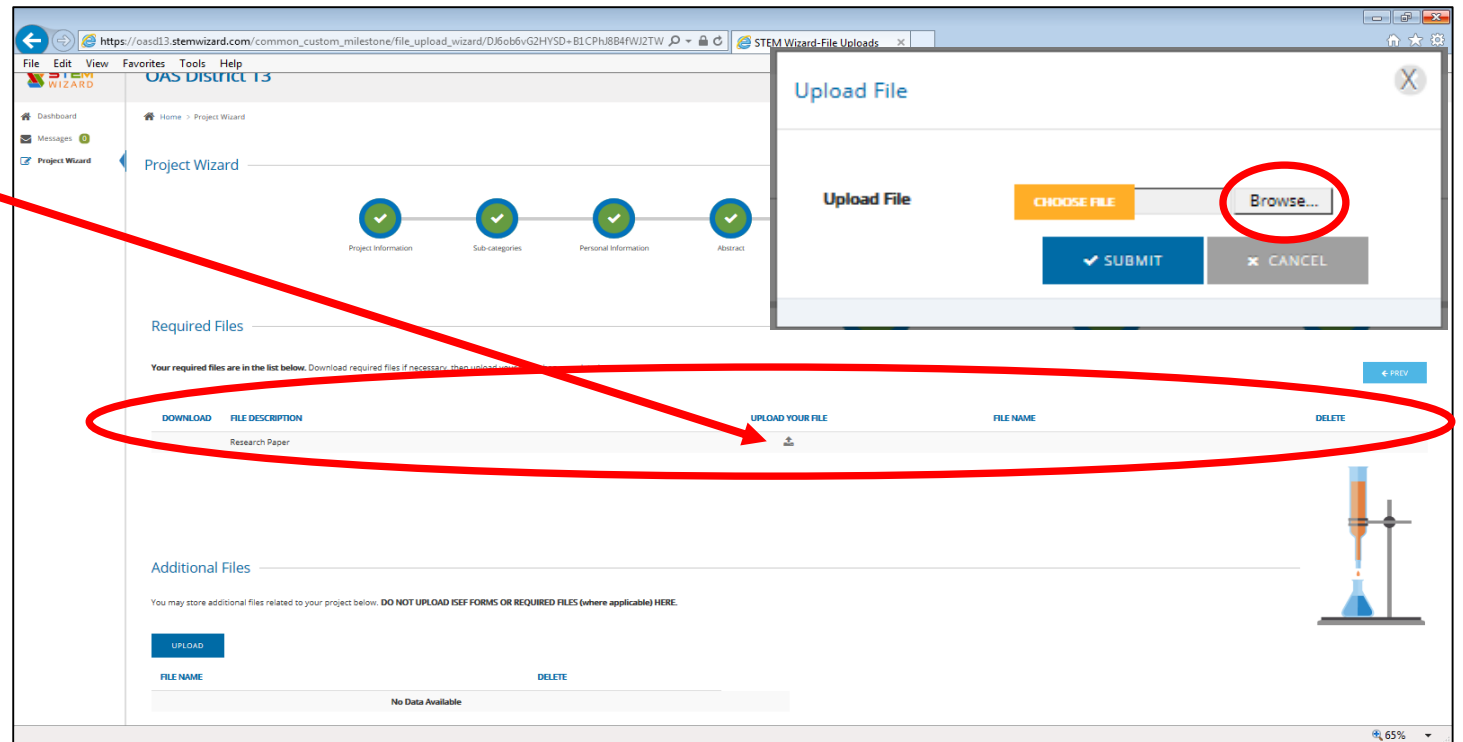
The following message will appear once you click Submit:
Success: Your payment details have been recorded. A fair administrator will review and mark your payment as confirmed once they have verified.



The screenshot displays the 'Registration Fee' step in the STEM Wizard registration process. The progress bar indicates that the 'Registration Fees' step is the current milestone, marked with a red exclamation point. Below the progress bar, the 'Registration Fee' section shows a fee of \$25.00 and a 'Method of payment' section with radio buttons for 'Check' and 'PO from School'. A 'SUBMIT' button is visible at the bottom of the form.

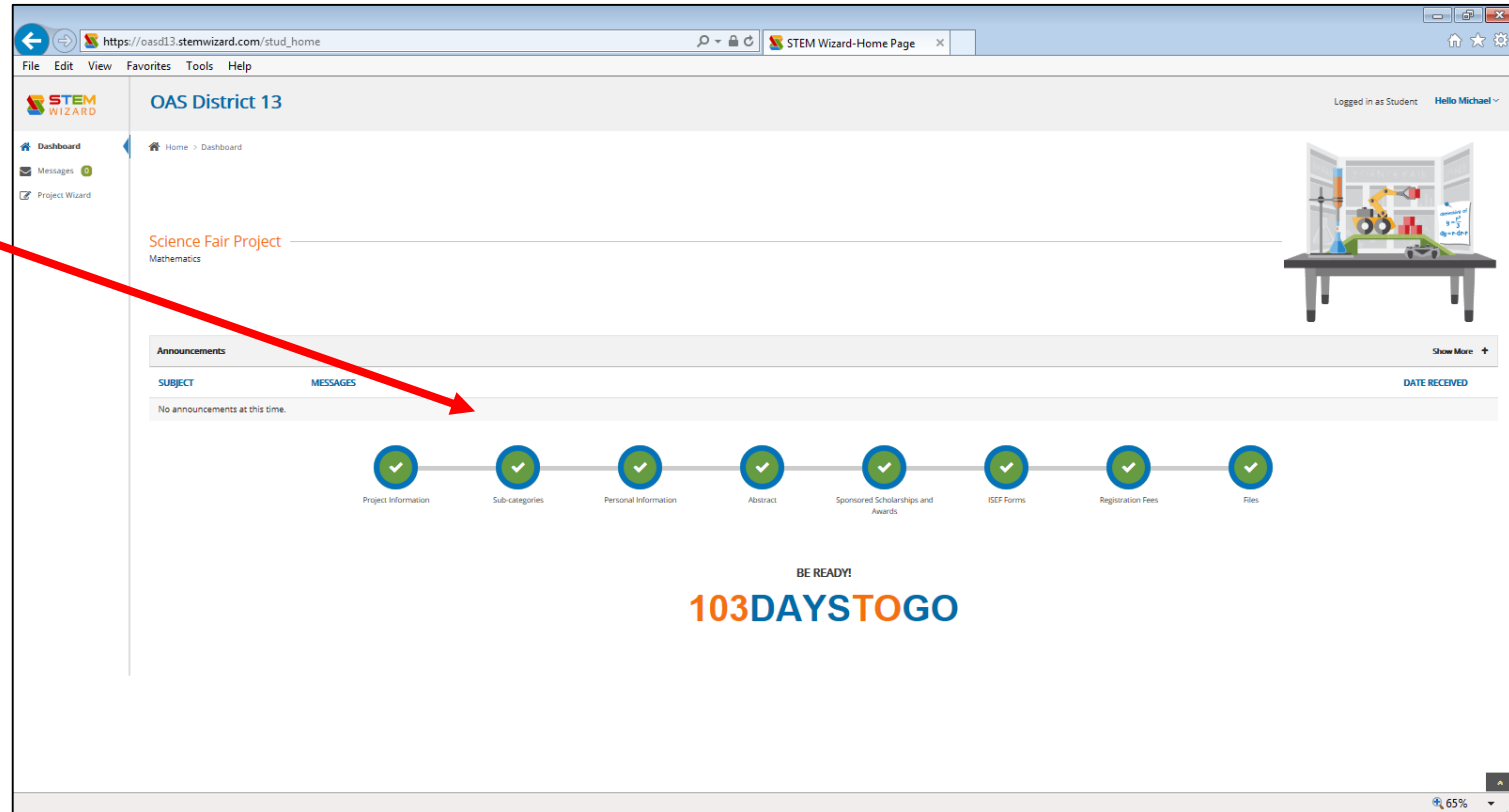
Step by Step Guide to STUDENT REGISTRATION

- Final Milestone – **Files**
 - Research Paper– Click Arrow under **UPLOAD YOUR FILE**
 - Click Browse/Select File (Open)/File will appear in Box/Click Submit
 - Consent and Release Agreement
 - **DOWNLOAD** the Form
 - Complete most fields electronically, then Print and Sign
 - Scan and Upload to site
 - Additional Files may also be attached
 - DO NOT Attach ISEF Forms or other Required Files here



Completed Registration

- Once all Milestones are Completed - They will appear Green on your Dashboard
- Now You are Ready for the District Fair on March 5, 2015!
- Stay Tuned for more Information!



The screenshot shows a web browser window displaying the STEM Wizard dashboard for OAS District 13. The user is logged in as Michael. The dashboard features a navigation menu on the left with options for Dashboard, Messages, and Project Wizard. The main content area includes a 'Science Fair Project' section for Mathematics, an 'Announcements' section with a table (currently empty), and a progress bar with eight milestones, all marked with green checkmarks: Project Information, Sub-Categories, Personal Information, Abstract, Sponsored Scholarships and Awards, ISEF Forms, Registration Fees, and Files. A red arrow points from the text 'Green on your Dashboard' to the first milestone. At the bottom, a banner reads 'BE READY! 103DAYSTOGO'.

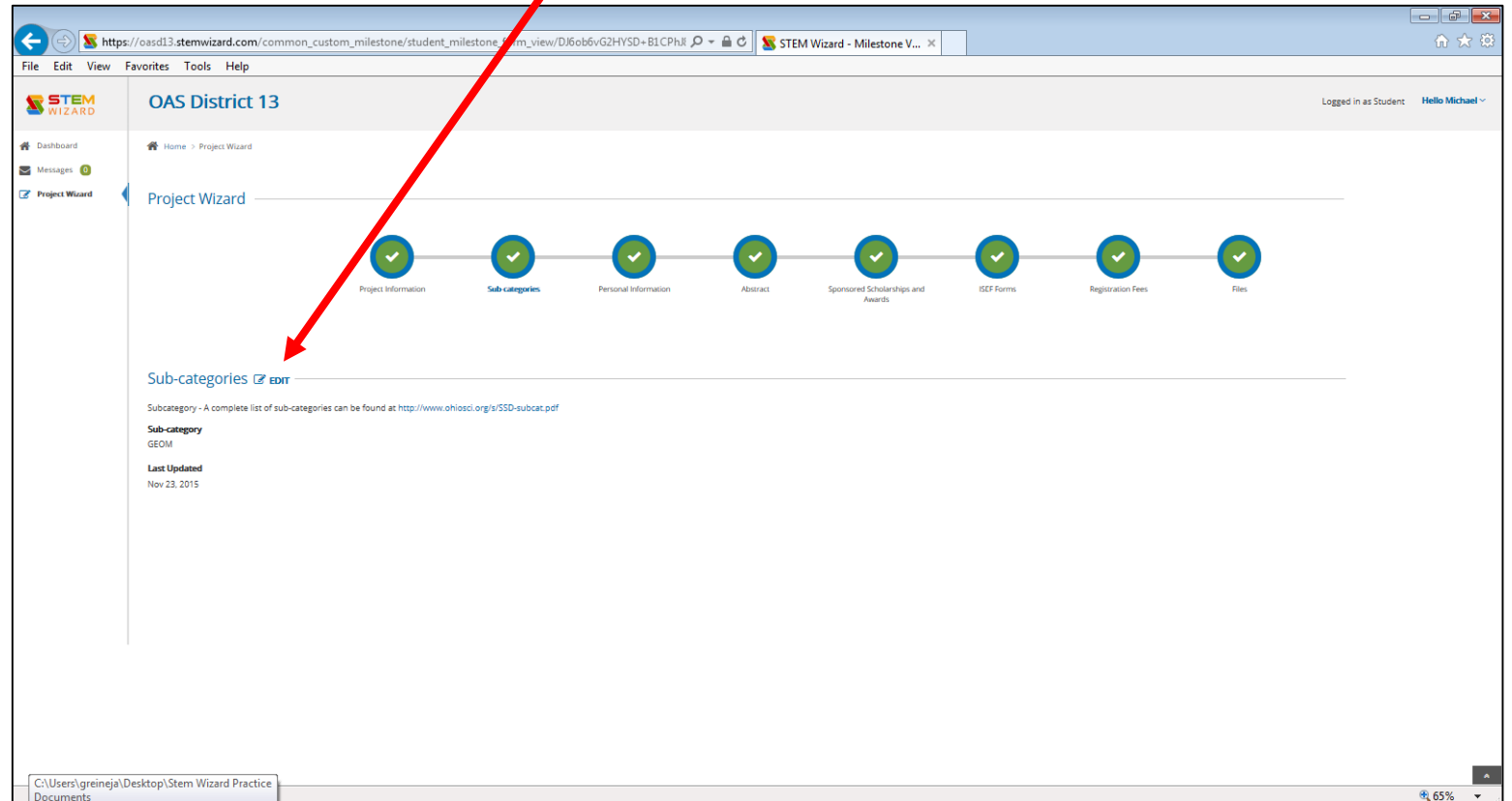
Registration Tips

- EDIT at any time in the process

Sub-categories  EDIT

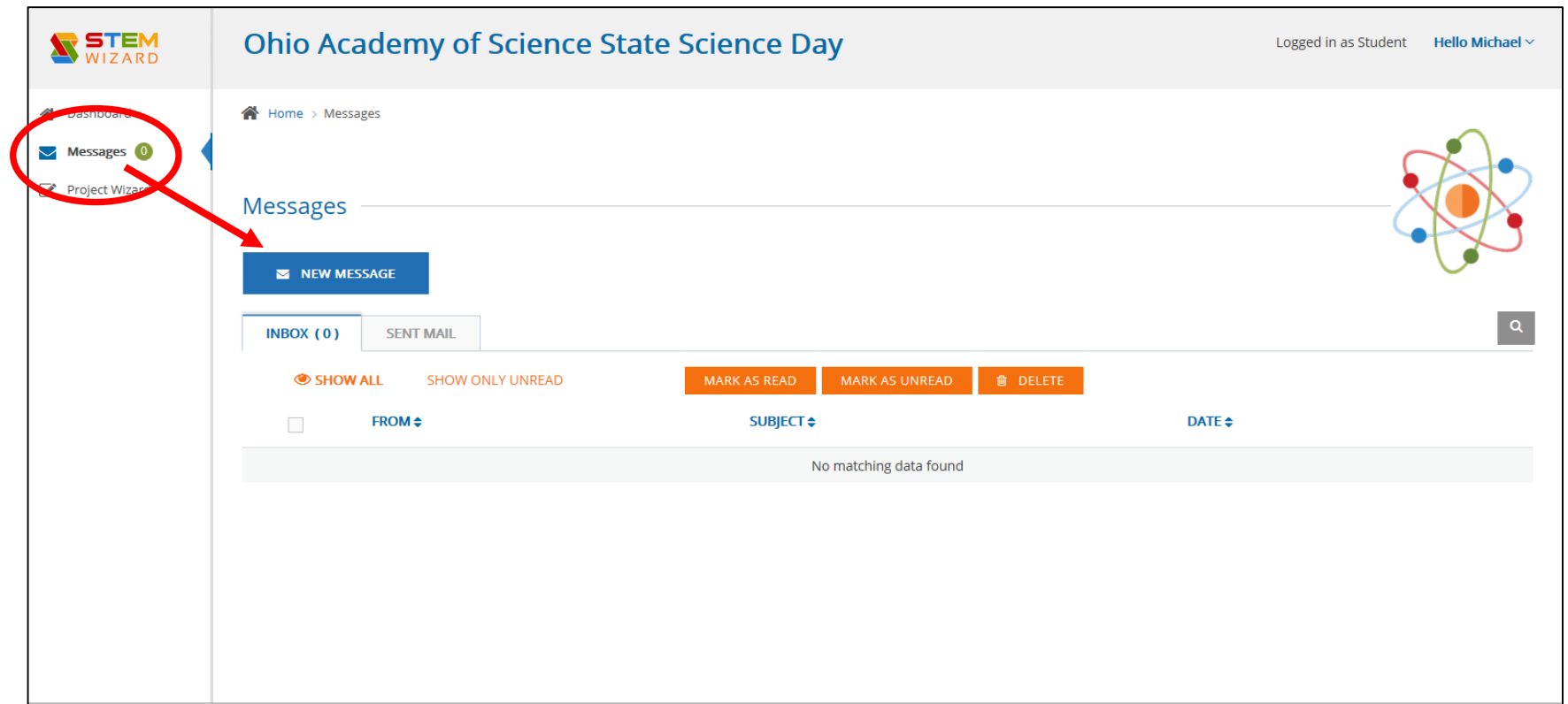
- Contact Jamie Greiner for additional support

- greineja@mountunion.edu
- (330)-829-8161



Send a Message Directly from Stem Wizard

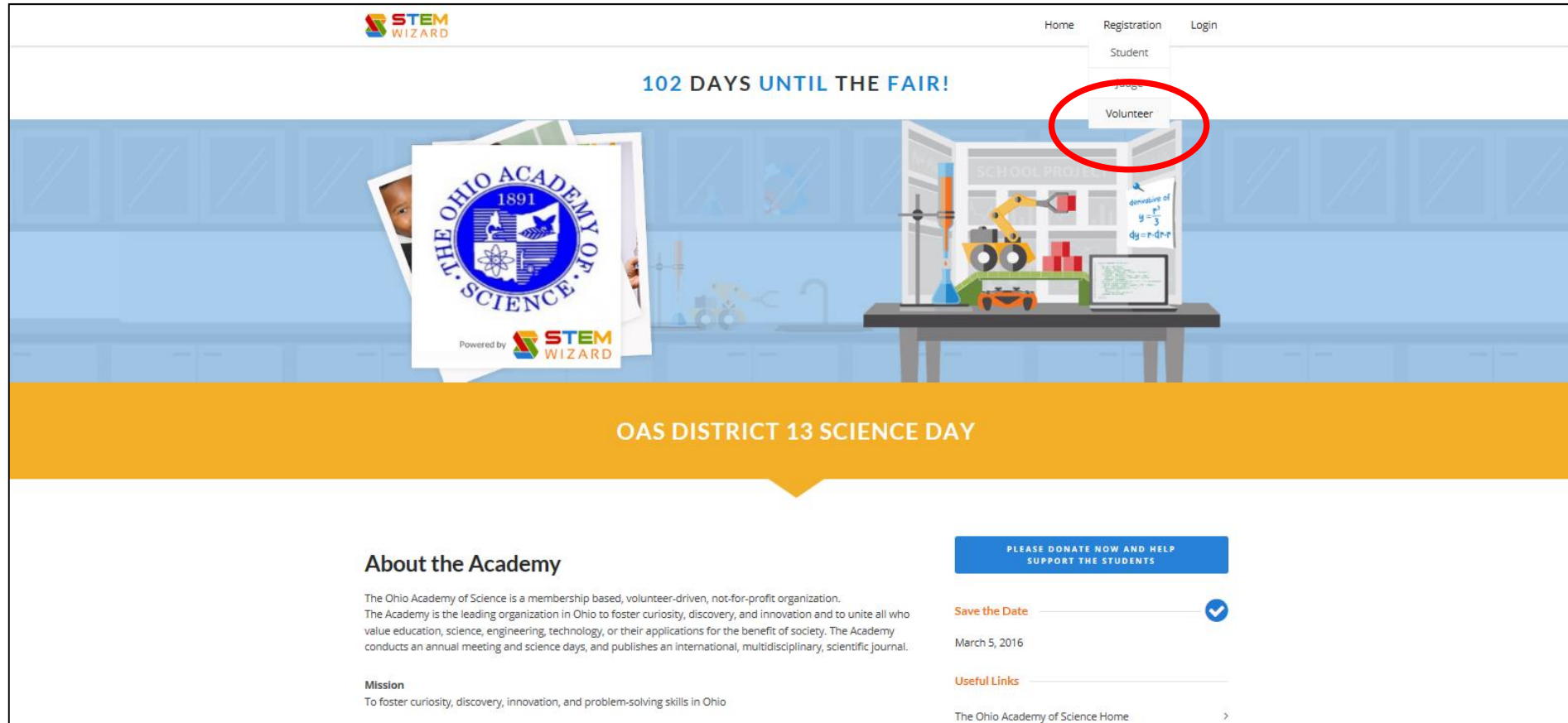
- Click New Message
 - E-mail District Fair Director with questions/concerns
- OR contact Jamie Greiner directly for additional support
 - greineja@mountunion.edu
 - (330)-829-8161



The screenshot displays the STEM Wizard interface for the Ohio Academy of Science State Science Day. The top navigation bar includes the STEM WIZARD logo, the page title "Ohio Academy of Science State Science Day", and user information "Logged in as Student Hello Michael". The left sidebar contains navigation links for "Dashboard", "Messages" (highlighted with a red circle and a red arrow pointing to the "NEW MESSAGE" button), and "Project Wizard". The main content area shows the "Messages" section with a "NEW MESSAGE" button, tabs for "INBOX (0)" and "SENT MAIL", and filters for "SHOW ALL" and "SHOW ONLY UNREAD". Action buttons for "MARK AS READ", "MARK AS UNREAD", and "DELETE" are also visible. The message list is currently empty, displaying "No matching data found".

Step by Step Guide to VOLUNTEER REGISTRATION

- https://oasd13.stemwizard.com/public_site/site/



The screenshot displays the website interface for the Ohio Academy of Science. At the top left is the STEM WIZARD logo. The main navigation bar includes links for Home, Registration, and Login. A dropdown menu under Registration is open, with the 'Volunteer' option highlighted by a red circle. A central banner features the text '102 DAYS UNTIL THE FAIR!' and an illustration of a science fair booth. Below the banner is a yellow bar with the text 'OAS DISTRICT 13 SCIENCE DAY'. The bottom section contains an 'About the Academy' section with a mission statement and a 'PLEASE DONATE NOW AND HELP SUPPORT THE STUDENTS' button. There is also a 'Save the Date' section for March 5, 2016, and a 'Useful Links' section with a link to 'The Ohio Academy of Science Home'.

STEM WIZARD

Home Registration Login

102 DAYS UNTIL THE FAIR!

Volunteer

OAS DISTRICT 13 SCIENCE DAY

About the Academy

The Ohio Academy of Science is a membership based, volunteer-driven, not-for-profit organization. The Academy is the leading organization in Ohio to foster curiosity, discovery, and innovation and to unite all who value education, science, engineering, technology, or their applications for the benefit of society. The Academy conducts an annual meeting and science days, and publishes an international, multidisciplinary, scientific journal.

Mission
To foster curiosity, discovery, innovation, and problem-solving skills in Ohio

PLEASE DONATE NOW AND HELP SUPPORT THE STUDENTS

Save the Date

March 5, 2016

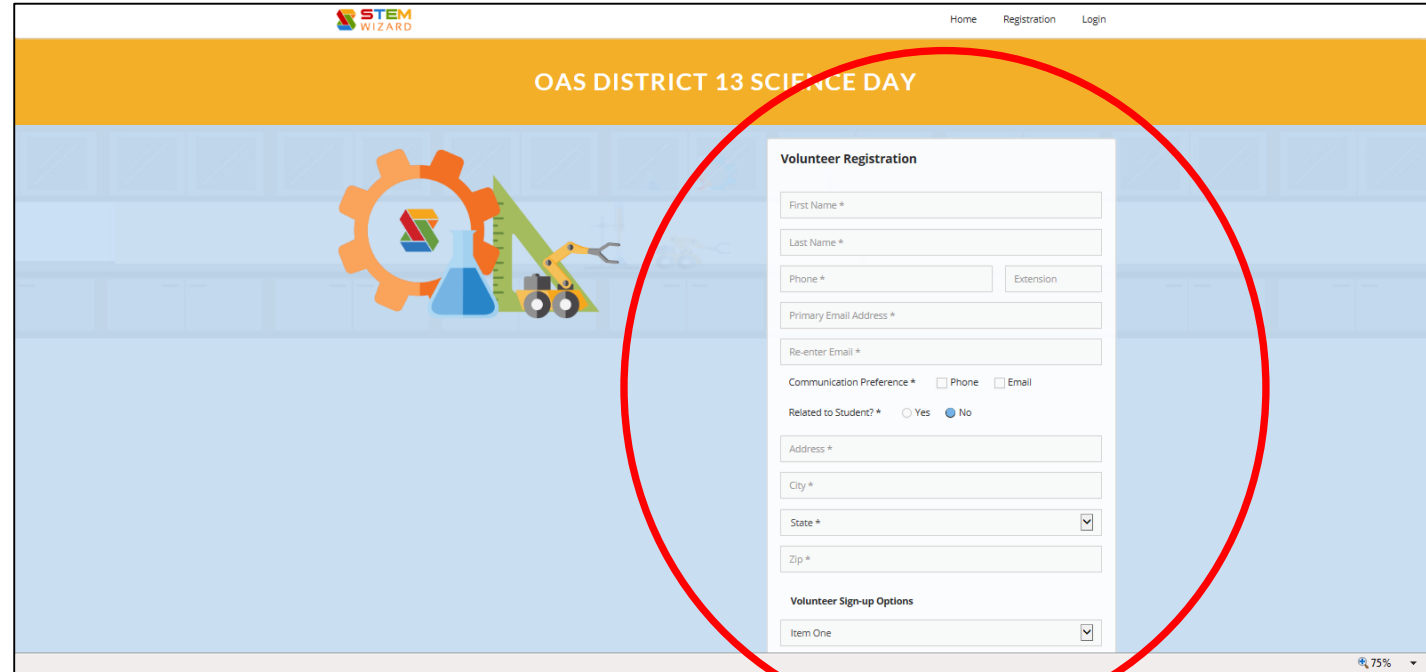
Useful Links

The Ohio Academy of Science Home >

Step by Step Guide to VOLUNTEER REGISTRATION

- Enter the following:

- First Name
- Last Name
- Phone Number
- E-mail Address
- Communication Preference
- Related to Student
 - If Yes, you will be asked to enter the Students Name and Relation Name (aka. son, niece, grandson, etc.)
- Address
- Volunteer Sign-up Options
 - Choose Top 3 in order of preference (Awards Helper, Registration, Room Monitor, Volunteer Table, Runner, Sponsored Award Judges Room)
- Skills and Experience
- Comments
- Read the Privacy Policy & Click box (required)
- Click SUBMIT



The screenshot shows a web browser displaying the "OAS DISTRICT 13 SCIENCE DAY" website. The page features a blue header with the "STEM WIZARD" logo and navigation links for "Home", "Registration", and "Login". Below the header is a decorative banner with science-themed icons (gears, a beaker, a ruler, and a crane). The main content area contains a "Volunteer Registration" form, which is highlighted by a red circle. The form includes the following fields and options:

- First Name *
- Last Name *
- Phone * (with an Extension field)
- Primary Email Address *
- Re-enter Email *
- Communication Preference * (with checkboxes for Phone and Email)
- Related to Student? * (with radio buttons for Yes and No)
- Address *
- City *
- State * (dropdown menu)
- Zip *
- Volunteer Sign-up Options (with a dropdown menu for Item One)

Step by Step Guide to VOLUNTEER REGISTRATION

- The Message below will appear and you will be contacted soon about your role in the District 13 Science Fair.

Thank You

Thank you for registering as a volunteer for the OAS District 13 Fair. The fair could not function without the active participation of volunteers like you and we appreciate your willingness to donate your time and/or resources.

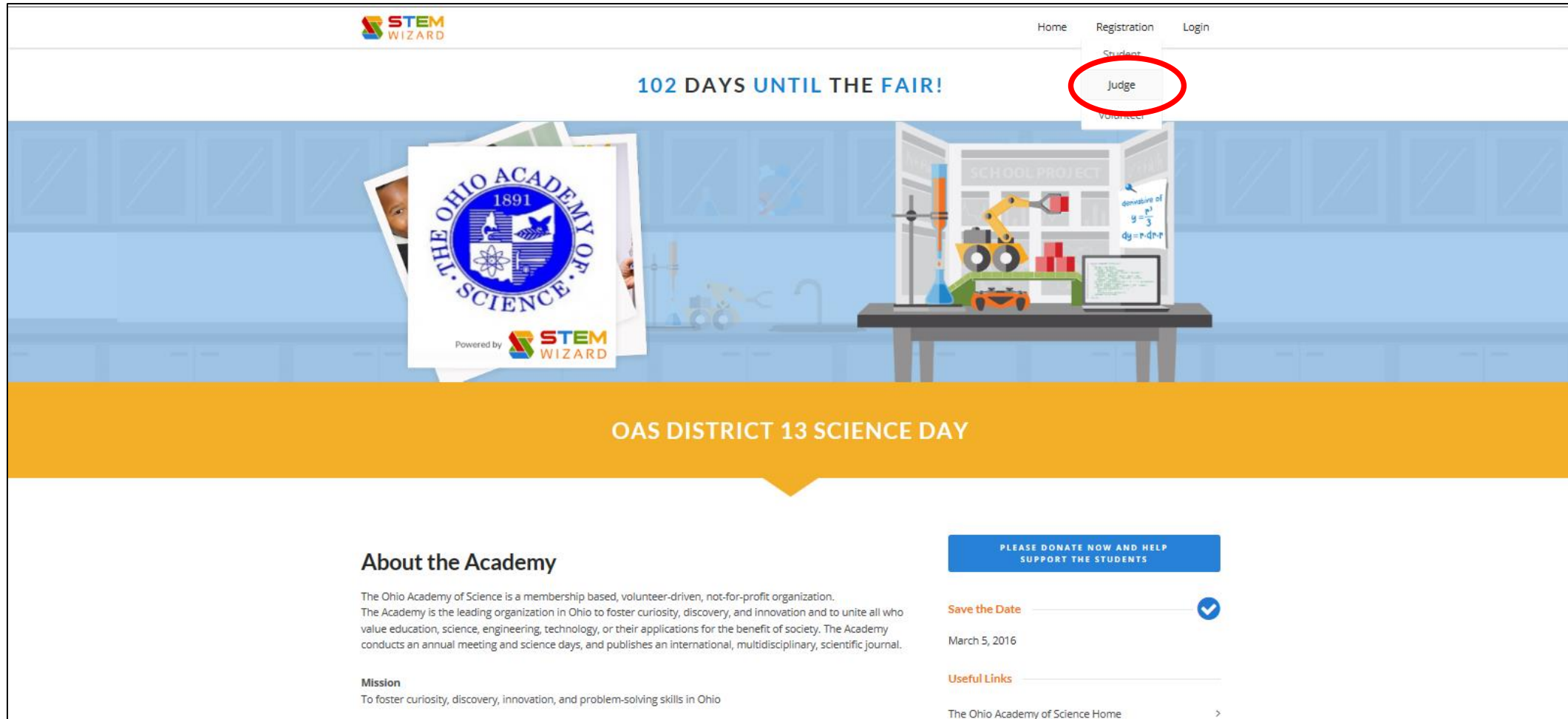
A coordinator will contact you soon about your role in the fair. Thank you again for your help in making this OAS District 13 fair a success.

The STEM Wizard Team



Step by Step Guide to JUDGE REGISTRATION

- https://oasd13.stemwizard.com/public_site/site/



The screenshot shows the website interface for the Ohio Academy of Science (OAS) District 13 Science Day. At the top left is the STEM WIZARD logo. The navigation menu includes Home, Registration, and Login. A dropdown menu under Registration is open, with 'Judge' highlighted by a red circle. The main banner features a countdown of '102 DAYS UNTIL THE FAIR!' and an illustration of a science fair booth with a sign that says 'SCHOOL PROJECT'. Below the banner is a yellow bar with the text 'OAS DISTRICT 13 SCIENCE DAY'. The page is divided into two columns. The left column has a section titled 'About the Academy' with a paragraph of text and a 'Mission' statement. The right column has a blue button that says 'PLEASE DONATE NOW AND HELP SUPPORT THE STUDENTS', followed by a 'Save the Date' section with a checkmark icon and the date 'March 5, 2016', and a 'Useful Links' section with a link to 'The Ohio Academy of Science Home'.

STEM WIZARD

Home Registration Login

102 DAYS UNTIL THE FAIR!

Student
Judge
Volunteer

THE OHIO ACADEMY OF SCIENCE
1891
Powered by STEM WIZARD

OAS DISTRICT 13 SCIENCE DAY

About the Academy

The Ohio Academy of Science is a membership based, volunteer-driven, not-for-profit organization. The Academy is the leading organization in Ohio to foster curiosity, discovery, and innovation and to unite all who value education, science, engineering, technology, or their applications for the benefit of society. The Academy conducts an annual meeting and science days, and publishes an international, multidisciplinary, scientific journal.

Mission
To foster curiosity, discovery, innovation, and problem-solving skills in Ohio

PLEASE DONATE NOW AND HELP SUPPORT THE STUDENTS

Save the Date

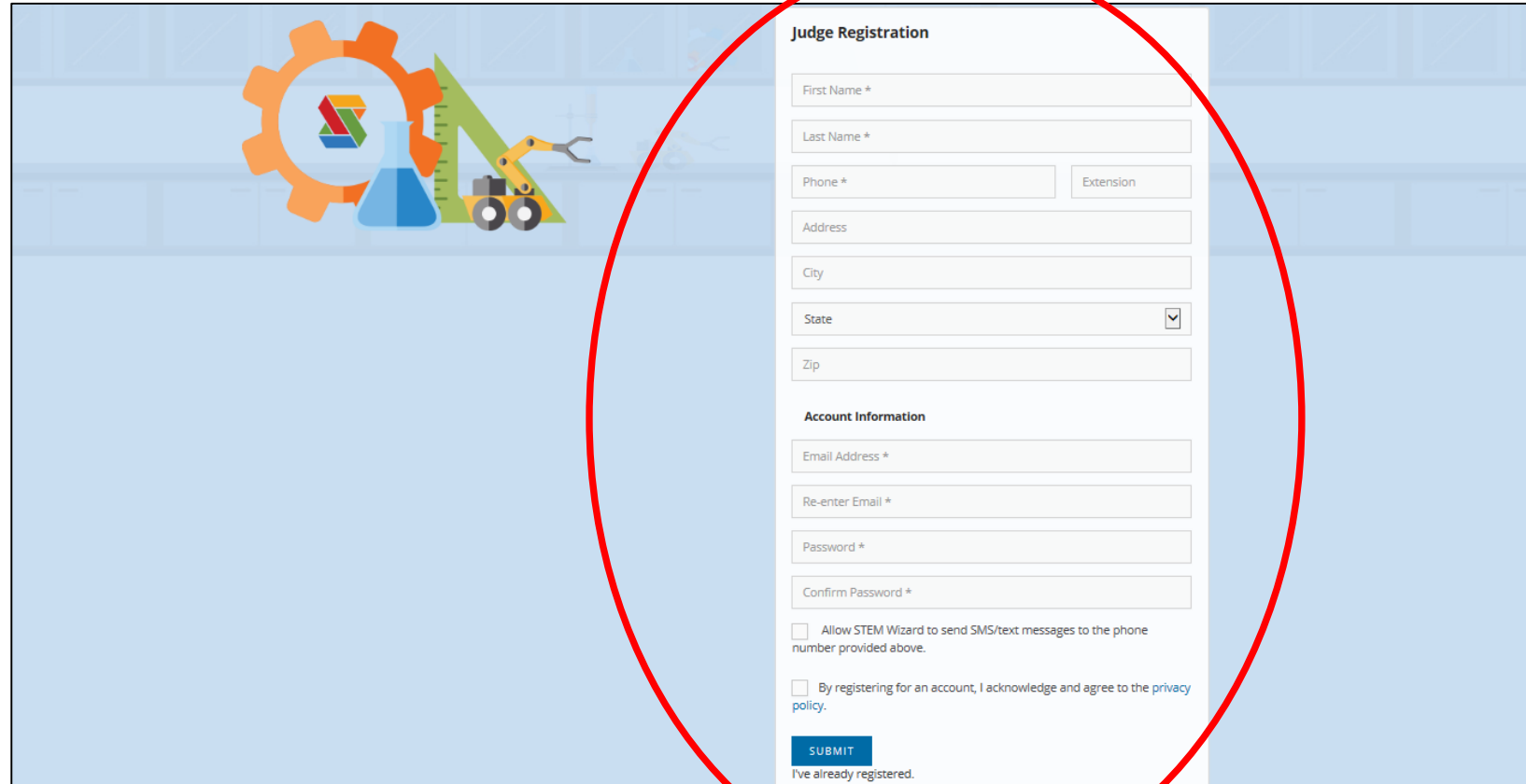
March 5, 2016

Useful Links

The Ohio Academy of Science Home >

Step by Step Guide to JUDGE REGISTRATION

- Enter the following:
 - First Name
 - Last Name
 - Phone Number
 - Address
 - Account Information:
 - E-mail address
 - Password
 - Allow STEM Wizard to send SMS/text messages to the phone number provided above (optional)
 - Read Privacy Policy & Check Box (required)
 - SUBMIT



The screenshot shows a 'Judge Registration' form with the following fields and options:

- First Name *
- Last Name *
- Phone * (with an Extension field)
- Address
- City
- State (dropdown menu)
- Zip
- Account Information**
 - Email Address *
 - Re-enter Email *
 - Password *
 - Confirm Password *
- Allow STEM Wizard to send SMS/text messages to the phone number provided above.
- By registering for an account, I acknowledge and agree to the [privacy policy](#).
- SUBMIT** button
- [I've already registered.](#)

Step by Step Guide to JUDGE REGISTRATION

- After you Click SUBMIT, this screen will appear

- Provide the following information:

- **Experience/Qualifications**

- Highest Degree Attained
- Years of Experience in Related Field
- Years of Prior Judging Experience
- Skills and Experience
- Returning Judge (Yes or No)
 - If Yes, Years associated with this fair
- Organization/Employer
- Professional Organization(s)

- **Judge Availability**

- Related to Student (Yes or No)
 - If yes, Enter Related Student Name and Relationship
- Mentoring Student (Yes or No)
 - If yes, Enter Mentoring Student Name
- Willing to be Lead Judge (Yes or No)
- Willing to be a Special Awards Judge (Yes or No)
- Comments

- **Expertise Level**

- Rate Each Category Listed

- **Preferred Categories**

- Select Category #1-#3

- Click SUBMIT

The screenshot shows a web application interface for 'OAS District 13'. The page title is 'Registration' and the subtitle is 'Experience, Preferences, and Availability'. The form is divided into two main sections: 'Experience/Qualifications' and 'Judge Availability'. The 'Experience/Qualifications' section includes a dropdown menu for 'Highest Degree Attained', text input fields for 'Years of Experience in Related Field', 'Years of Prior Judging Experience', and 'Years associated with this fair', a text area for 'Skills and Experience', and radio buttons for 'Returning Judge' (Yes/No). The 'Judge Availability' section includes text input fields for 'Organization / Employer' and 'Professional Organization(s)', and a text area for 'Comments'. A red circle highlights the 'Experience/Qualifications' section.

THANK YOU! You will be contacted soon about your role in the District 13 Science Fair.

Registration Status: **Complete**. An administrator should be contacting you soon regarding your registration.

